



ନକେକ୍ସନି ?କକ୍ଭହ ଫୁକ୍ସେ DAMODAR VALLEY CORPORATION

(ESTABLISHED BY THE ACT XIV OF 1948)

NOTICE INVITING TENDER

Name of the Office : DVC Training Institute
Address of the Office : Jharnadih, P.O.-Chandrapura, Dist-Bokaro,
Jharkhand, Pin-828 403
Phone & Fax : 06549-242 211
Tender No : CT/DTI/A-5/ 642 **dtd.** 13.01.2010

Sealed tender in duplicate for single part tendering is invited by the Superintending Engineer (M), Office of the Director, DVC Training Institute, Chandrapura, for execution of work in connection with **“Running Canteen / Eating House at DVC Training Institute Hostel, Chandrapura”**

Estimate cost : Rs 4,15,647/- (Rupees Four Lacs Fifteen Thousand Six Hundred Forty Seven) only
Cost of the tender document : Rs 200/- (Rupees two hundred only)
Earnest money deposition : Rs 8,315/- (Rupees Eight Thousand Three Hundred Fifteen only)

Tender documents along with detailed specification can be obtained from the Superintending Engineer (M), Office of the Director, DVC, Training Institute, Chandrapura on all working days from 10.30 hrs to 15.00 hrs. **w.e.f 28.01.10 to 25.02.10** except holidays on production of money receipt of deposition of Rs. 200/- (Cost of the tender documents) with Cash Section, Accounts Office, CTPS, Chandrapura. Sealed main envelop containing tenders duly filled in should invariably be superscribed with three small envelops “A”, “B”, & “C” in duplicate defined in detail in the GCC (General Condition of the Contract) enclosed with the bid documents with the tender no.....for execution ofdue on

No tender documents will be issued on the day of opening.

Tenders in duplicate will be received by the Superintending Engineer (M), Office of the Director, DVC Training Institute, Chandrapura up to 11.00 hrs on 02.03.10 & the same will be opened in the presence of representatives of participating vendors on the same day at 1130 hrs. If the day is declared holiday by DVC, then these activities will be taken up on the next working day at the same time schedule. Tenders received in the office of the tender inviting authority after scheduled time and date fixed for the purpose will not be considered at all and DVC authority will not take any responsibility to accept any tender which are received in his office late due to postal delay when tenderers are intended to be submitted to the inviting authority by messenger/courier/speed post. These should be submitted to the designated officer i.e. Superintending Engineer (M), Office of the Director, DVC, Training Institute.

Nobody in the office of the tender issuing authority other than mentioned above is authorized to receive any tender or to grant receipts for tenders delivered by hand.

Offers are invariably be kept opened for acceptance for 180 (**one hundred eighty days**) from the date of the opening of the tender.

All tenderers would be bound by terms and conditions as detailed in Tenders specification by the DVC.

Tender documents issued in the name of a party are not transferable.

Orders placed by the Corporation will be guided by GCC and also subject to following terms and conditions.

TERMS & CONDITIONS

- 1) Unless agreed otherwise, the rates quoted by bidders must be firm in Indian Rupees and inclusive of Sales Tax, ED, F&I charges etc. If the price quoted is variable one then it should be guided as per terms mentioned in GCC Clause No. 08.
 - 2) LD Clause: Same will be applicable as detailed in Clause No. 22 of enclosed GCC.
 - 3) Execution of work must be strictly in accordance with specifications & additional terms & conditions. Bidders will be responsible for deviation of technical specifications and commercial terms & conditions whatsoever. Bidders are requested to go through the Clause No. 13 of GCC before submitting their offer.
 - 4) In accepting the order you are understood to accept to all responsibilities for any infringement in registered design, trade mark, patent rights etc.
 - 5) Monthly payment through RA bills will be made by concerned Accounts office of the DVC attached to the office of the Tender Inviting Authority by A/C Payee Cheque within a reasonable time on expiry of each calendar month.
 - 6)(i) **Earnest Money Deposit** : Earnest Money should be deposited along with the tender in the form of pay order or Demand Draft in favour of Sr. A.C.A.O., CTPS, Chandrapura.
 - (ii) Fixed Deposit issued by the Nationalized Bank endorsed in favour of DVC.
 - (iii) Post Office National Savings Certificate having face value equal to the earnest money deposit (EMD value) duly endorsed in favour of DVC.
- Small scale industries registered with NSIC are exempted from payment of EMD. SSI Units seeking such exemption must enclose valid registration certificate from appropriate Govt. Authority giving details such validity, Stores, etc.
- 7) **Security deposit cum performance guarantee** – Security deposit @ 10% of running bills shall be kept deducted and the same shall be released after satisfactory completion of the contractual period.
 - 8) **Mode of bidding** – the bidding will be the single stage with three envelops in duplicate. The main envelop containing the offer should contain three small envelops: ‘A’, ‘B’, ‘C’ with proper superscribing.

Envelope 'A' :- having the earnest money

Envelope 'B' :- Techno commercial part filled up, bid sheet with necessary credentials

Envelope 'C' :- Price part as per form enclosed for the bid document

On the tender opening day, firstly "A" envelop shall be opened. If "A" is found as per requirement only then "B" will be opened in respect of that particular bidder.

Envelop marked "C" containing price bid shall be opened in respect of only those tenderers whose techno commercial bid including credentials are found acceptable.

The date of opening of price bid shall be intimated to the qualifying bidders on a later date.

- 9) **Duration of the contract** – 12(Twelve) months from the date of commencement of the work.
- 10) If successful qualified bidders fail to start the work in the given stipulated time schedule then his earnest money will be forfeited without showing any reason whatsoever.
- 11) The earnest money so deposited by the successful bidder will be adjusted in the running bills proportionately against the security deposit so to be deducted from his running bills.

The earnest money of the unsuccessful bidders will be refunded in due course.

QUALIFYING REQUIREMENT: (THE INDENTING BIDDER SHALL HAVE TO ATTACH THE PROOF OF THE FOLLOWING DOCUMENTS ALONG WITH THE OFFER, FAILING WHICH THE OFFER MAY BE REJECTED)

- i) Experience of having successful completion of similar works such as providing services like catering/running canteen or eating house during last 7 years ending last day of month previous to the one, in which bids are invited, should be either of the following:-
 - a) One similar completed work costing not less than the amount equal to Rs.2,90,933/- per year.
OR
 - b) Two similar completed works costing not less than the amount equal to Rs.1,66,259/- each per year.
OR
 - c) Three similar completed works costing not less than the amount equal to Rs.1,24,694/- each per year.
- ii) Average annual financial turn over during the last 3 years ending 31st March of the previous financial year, should be at least Rs.1,24,694/-. This is to be substantiated by submission of audited report or tax audit report duly certified by Chartered Accountant of last three financial years.
- iii) The 'Similar work' as mentioned in (i) above means "successfully completed the work of the required amount in Catering/running Canteen or Eating House in Govt./Semi Govt./PSU/ Autonomous body's Guest House/Hostel etc., where auditing is done"

- iv) The bidder must enclose valid VAT Registration/VAT Clearance Certificate along with the offer.
- v) The bidders must possess EPF & ESI Registration. Successful bidder has to comply with the EPF & ESI formalities in respect of the laborers to be engaged in execution of the work.
- vi) Where a claim of Sales Tax/VAT is preferred and admitted, the bidder must be a registered firm under the Sales Tax Act and possesses a Certificate of Registration in the firms' name in which the work is executed and shall in proof thereof furnish the number date and other particulars of such certificate.
- vii) Where Service Tax is applicable, the bidder must submit the Service Tax Registration No.
- viii) A preference may be given to the Co-operative Societies registered with respective State Govt. under Co-operative Societies Act, who fulfil the requirement as mentioned in Sl. No. (i) to (vii) above, and for the above, they will have to submit the valid Co-operative Society Registration along with terms & conditions bylaws.

The intending bidders must enclose the documentary evidence & credentials duly attested and authenticated by the bidder with seal in support of fulfillment of QR, failing which their offer may not be considered.

Self certified Xerox copies of all relevant documents, wherever necessary needed to be enclosed with the offer, However, DVC reserves the right to call for original document, failing which the offer is liable for rejection.

INSTRUCTION TO BIDDERS (ITB)

1. Before filling the offers, bidders are requested to go through the general conditions of Contract, DVC in order to familiarize with DVC's commercial terms & conditions, Cost Compensations for deviations and bid evaluation procedure.
2. The Bidder is also advised to visit and examine the site where the facilities are to be installed / provided and its surroundings and will obtain on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for supply and installation of the facilities. The costs of visiting the site shall be at the Bidder's own expense.
3. DVC reserves the right not to accept the lowest rate quoted by a Tenderer and reject any or all the tenders and to split up and award the W.O. to more than one tenderer without assigning any reason thereof and may also increase the number of tendered quantities, if felt necessary.
4. On receipt of formal Work Order in duplicate, one copy shall be returned to the purchase order issuing authority duly acknowledged with signature, seal of the firm with date as a mark of acceptance of the contract.
5. Unsigned offer submitted by any bidder will not be considered valid.

6. If any one is not in a position to quote for any reason, please send 'regret' letter positively.
7. **Offer submitted through FAX/E-mail will not be accepted.**
8. Self certified Xerox copies of all relevant documents, wherever needed, to be enclosed with the offer. However, DVC reserves the right to call for original document, if needed failing which the offer is liable for rejection.
9. DVC shall not be responsible in any way for any delay/difficulties/inaccessibility of the downloading facility from the website for any reason whatsoever.
10. Quotation submitted by the tenderers through fax/telegrams/e-mail will not be considered valid.
11. Settlement of disputes and Arbitration: It will be guided as per Clause No. 47 of enclosed GCC.
12. All suits arising out of the enquiry and subsequent Work Order/LOI/LOA, if any, are subject to the jurisdiction in the state of Jharkhand only.

(डी० पी० नागेलिया)
(D P Nagelia)
अधीक्षक अभियंता (यां०) एवं कार्यालय प्रधान
Suptdg.Engineer(M) & Head of Office
For & On behalf of Damodar Valley Corporation